



# **WESTBOROUGH ATHLETICS**

## **Westborough Stadium Repair Project Executive Committee Meeting Agenda/Notes June 6th, 2016- WHS Library**

1. Welcome
2. Review of 5/5/16 meeting notes
  - a. Goals
  - b. List of priorities
3. Chris Huntress- final master plan
4. Finalize Committees and Chairpersons
5. Outline funding management options
  - a. Separate revolving account in the school department
  - b. WABA
6. Survey
  - a. Group to start working on this?
  - b. When, what do we want to ask?
7. First steps for committees

### **Meeting Notes from 6/9/16:**

1. Review of goals: We thought it was important to add “safety” into the goals in a few locations. It has been added below:
  - a. Repair the turf, track, and sound system to maintain high quality safe facilities for our town and schools.
  - b. Bring the facilities up to ADA code and increase safety and accessibility for all of our community.
  - c. Maintain the “downtown” feel of the facility. The facility is ingrained in the larger downtown area of Westborough and we would like to maintain that.
  - d. Increase playable field space for our community.
  - e. Sustain being a community center for health and fitness.
  - f. Provide appropriate storage for playing equipment and the grounds crew.

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2. As a result of the discussion around goals we spoke about the language we want to use. Repair vs. Renovation, Stadium?---what exactly do we want to call the project and what should the words we use focus on. While we didn't come up with any concrete solutions, we agreed to all think about it.
  - a. Another discussion centered on what "downtown feel" meant. The group agrees we want the facility to co-exist with the neighbors so how do we best accomplish this.
  - b. It was also suggested that we will need to contact the historical society at some point to collaborate with them.
3. Chris Huntress presented his Master Plan. Included in his presentation was information about our pre-existing conditions and the plan for our future. It is important to note that the Master Plan is a long range plan and could be broken into phases however it should include all of the elements that we need. The major features of the Master Plan included:
  - a. New primary turf field
  - b. Resurface the track
  - c. Add a second straightaway
  - d. Fill in the "D" areas
  - e. Change the entry point and add a platform for handicap accessible viewing
  - f. Repair the bleachers
  - g. Storage shed and landscaping on the visitor side
  - h. Artificial turf for the Hayes field including expanding the size of the playing surface by adding a retaining wall.
  - i. Lights are currently included in the plan

After discussing the elements of the Master Plan, we asked Chris to include/change the following in the Master Plan.

- a. Replace, rather than renovate the bleachers
- b. Include a brand new press box
- c. Increase the new straightaway on the track from 6 to 8 lanes
- d. Double the size of the storage shed
- e. Provide a small viewing area on the Hayes Field

Other items Chris would follow up on for us include breaking the cost analysis out grouped by project so we can see what specific items would cost, having a photometric analysis done that would demonstrate what the spillage of light would look like if we add field lighting, testing the sub-base work to determine what infrastructure work is needed under the existing turf.

4. Finally we formalized the sub committees and designated chairpersons for each committee. Rob Nagi has agreed to chair the executive committee with Johanna. Other committees/members will include:
  - a. Fundraising Committee chaired by Maura Shunney, Maureen Johnson, Sarah Dullea, and Amber Bock.

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- b. Design/Construction Committee chaired by Rob Nagi, Jay Pittorino. Other member willing to serve include Early Storey and Ian Johnson.
  - c. Community Outreach/Marketing will be chaired by Doug Fishkind and Carrie Brown.
- 5. It was agreed that all sub committees will begin to schedule meetings on their own to begin working.
  - a. Fundraising on the Turkey Trot, potential project names
  - b. Community Outreach will begin looking into the survey we want to send out
  - c. Design/Construction will research more about the upper field and the final master plan

Next steps:

- Finalize master plan with Chris- include photometric analysis, sub-base study
- Project name?
- Survey
- Fill out committees with other people
- Next meeting date?

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